St. Vincent Healthy Lives Fitness Center
Member Guidelines

Healthy Lives follows the guidelines of HONESTY, RESPECT, and RESPONSIBILITY. Each member is expected to follow all current policies and procedures. ***Any member who violates any of these policies and procedures will be subject to immediate termination of membership.*** This statement is for each member, their personal safety, and enjoyment of wellness related activities.

1. Members may enter Healthy Lives via one of the three entrances. When The Rehabilitation Institute is locked, access can be gained via the Emergency Room. After-hour access will be limited to the respected locker room and exercise areas. All other areas and offices will be secured. For safety, we **strongly encourage** to utilize the Center with a fellow member.
2. Each member requesting access will be required to "swipe-in" individually every time they enter Healthy Lives at any of the three entrances. NO GUESTS ARE ALLOWED AT ANYTIME. **Unauthorized use of the membership card to a "NON-Member" will result in termination of membership and possible St. Vincent Evansville disciplinary citation, if the member is an associate.**
3. All members under the age of 18 must be accompanied by an adult.
4. Follow all member guidelines and proper procedures pertaining to all equipment and its use including a new member orientation to the Center conducted during business hours of 8:00 am to 4:30 pm, Monday through Friday.
5. **I understand that this is an unsupervised facility and it is my responsibility to learn the proper use of the equipment.**
6. A telephone with local access only will be made available for EMERGENCY USE ONLY. This telephone is located adjacent to the entrance of office #4. Emergency procedures are posted.
7. Each member has the responsibility to maintain a clean environment and demonstrate respect for equipment usage with consideration to others.
8. Please report any incident, such as threat of personal safety, equipment failure or any physical structural disorders to the Security department immediately at extension 4357.
9. DO NOT ALLOW ANOTHER PERSON TO ENTER HEALTHY LIVES AT ANY TIME for any reason for the safety and security of all members in the Center. All entrance doors are to remain closed at all times except for emergency exit only.
10. Each member is asked to turn off any equipment/television/radio that is not being utilized.
11. All lights will remain on at all times.
12. "Rough-housing" in the Center or any improper use of equipment which may endanger another member's personal safety and will not be tolerated.
13. All paying members are required to utilize the Electronic Funds Transfer or monthly credit card payment options. Please provide written notice and allow 30 days to start or stop payment if canceling membership. A service fee of $20 will be assessed each time if for any reason the funds are unavailable to cover the automatic payment. **Failure to pay bill may result in the cancellation of your membership and badge deactivation.**

I have read and understand the above rules and regulations regarding after-hour access to the Healthy Lives Fitness Center. As a St. Vincent Associate/Affiliate/Member of Healthy Lives Fitness Center, I will abide by these rules and understand that if I do not do so, my membership privileges will be revoked and I may face disciplinary action in the form of a citation if I am an associate of St. Vincent Evansville.

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Please Print Name **Date** **Signature** **Date**

_____ _____

Parent/Guardian if under age 18 **Date** **Signature of Parent/Guardian** **Date**

Associate Badge Number _____ **Staff Initials**_____