

Key Information Regarding Power Point Presentations for St Vincent CME Activities

- i. Educational activities must be presented to promote improvements in the quality of healthcare and not a specific proprietary business or commercial interest.
- ii. All presentations must give a balanced view of therapeutic options. Use of generic names of products is encouraged. When trade names are used, those from more than one manufacturer should be mentioned when such names are available/exist.
- iii. The CME office and St Vincent Hospital policy allows for the introduction slide to contain a non-commercial, institutional logo but, does not allow for institutional logos on subsequent slides.
- iv. The institutional policy requires all presentations to be vetted and appropriate for the target audience (physician learners). See St Vincent Mission Statement.
- v. Power Point Presentations need to be submitted to the CME office by two weeks prior to the event for review. For large files, we use Filemover and when you are ready to send, please send a note to Jane Mikosz at jmikosz@stvincent.org for the link.

Thank you for following our St Vincent presentation guidelines.