

St. Vincent Health
St. Vincent Anderson Regional Hospital, Inc.

FINANCIAL ASSISTANCE POLICY
04/01/17

POLICY/PRINCIPLES

It is the policy of St. Vincent Anderson Regional Hospital, Inc. (the “Organization”) to ensure a socially just practice for providing emergency or other medically necessary care at the Organization’s facilities. This policy is specifically designed to address the financial assistance eligibility for patients who are in need of financial assistance and receive care from the Organization.

1. All financial assistance will reflect our commitment to and reverence for individual human dignity and the common good, our special concern for and solidarity with persons living in poverty and other vulnerable persons, and our commitment to distributive justice and stewardship.
2. This policy applies to all emergency and other medically necessary services provided by the Organization, including employed physician services and behavioral health. This policy does not apply to payment arrangements for elective procedures or other care that is not emergency care or otherwise medically necessary.
3. The List of Providers Covered by the Financial Assistance Policy provides a list of any providers delivering care within the Organization’s facilities that specifies which are covered by the financial assistance policy and which are not.

DEFINITIONS

For the purposes of this Policy, the following definitions apply:

- “**501(r)**” means Section 501(r) of the Internal Revenue Code and the regulations promulgated thereunder.
- “**Amount Generally Billed**” or “**AGB**” means, with respect to emergency or other medically necessary care, the amount generally billed to individuals who have insurance covering such care.
- “**Emergency Care**” means care to treat a medical condition manifesting itself by acute symptoms of sufficient severity (including severe pain) such that the absence of immediate medical attention may result in serious impairment to bodily function, serious dysfunction of any bodily organ or part, or placing the health of the individual in serious jeopardy.
- “**Medically Necessary Care**” means care that is determined to be medically necessary following a determination of clinical merit by a licensed provider. In the event that care requested by a Patient covered by this policy is determined not to be medically necessary by a reviewing physician, that determination also must be confirmed by the admitting or referring physician.
- “**Organization**” means St. Vincent Anderson Regional Hospital, Inc.

- “Patient” means those persons who receive emergency or medically necessary care at the Organization and the person who is financially responsible for the care of the patient.

Financial Assistance Provided

1. Patients with income less than or equal to 250% of the Federal Poverty Level (“FPL”), will be eligible for 100% charity care write off on that portion of the charges for services for which the Patient is responsible following payment by an insurer, if any.
2. At a minimum, Patients with incomes above 250% of the FPL but not exceeding 400% of the FPL, will receive a sliding scale discount on that portion of the charges for services provided for which the Patient is responsible following payment by an insurer, if any. A Patient eligible for the sliding scale discount will not be charged more than the calculated AGB charges. The sliding scale discount is as follows:

2017 HHS Poverty Guidelines Calculation Table*							
Hospital Based Services							
Household Size	FPL*	Charity Care		Financial Assistance Program***			Uninsured with Means to Pay**, ****
		0 to 138%	to 250%	to 300%	to 350%	to 400%	> 400%
1	\$ 12,060	\$ 16,643	\$30,150	\$36,180	\$42,210	\$48,240	
2	\$ 16,240	\$ 22,411	\$40,600	\$48,720	\$56,840	\$64,960	
3	\$ 20,420	\$ 28,180	\$51,050	\$61,260	\$71,470	\$81,680	
4	\$ 24,600	\$ 33,948	\$61,500	\$73,800	\$86,100	\$98,400	
5	\$ 28,780	\$ 39,716	\$71,950	\$86,340	\$100,730	\$115,120	
6	\$ 32,960	\$ 45,485	\$82,400	\$98,880	\$115,360	\$131,840	
7	\$ 37,140	\$ 51,253	\$92,850	\$111,420	\$129,990	\$148,560	
8**	\$ 41,320	\$ 57,022	\$103,300	\$123,960	\$144,620	\$165,280	
Classification		CCI	CC2	FAP3	FAP4	FAP5	Self - Pay
Discount		100%	100%	90%	80%	70%	40%****
Discount	1) Financial Assistance for the uninsured and Means to Pay discount is based on total charges.						
Application	2) Insured discount is based on patient liability or balance due.						
	3) Income levels are based on annual household income.						

*based on the Federal Register / document citation: Federal Register Vol. 82 / January 26, 2017 / pgs. 8831 - 8832

* See <https://www.federalregister.gov/documents/2017/01/31/2017-02076/annual-update-of-the-hhs-poverty-guidelines>

** For each additional person at 100% poverty, add \$4180 (then, if necessary, multiply accordingly up to 400%)

*** Maximum owed by any patient per episode of care or account is 10% of gross household income

**** The self-pay discount constitutes other assistance for patients not eligible for financial assistance and is not intended to be subject to 501(r) but is included here for the convenience of the community served.

3. Patients with demonstrated financial needs with income greater than 400% of the FPL may be eligible for consideration under a “Means Test” for some discount of their charges for services from the Organization based on a substantive assessment of their ability to pay. Maximum owed by any patient per episode of care or account is 10% of gross household income.
4. For a Patient that participates in certain insurance plans that deem the Organization to be “out-of-network,” the Organization may reduce or deny the financial assistance that would otherwise be available to Patient based upon a review of Patient’s insurance

- information and other pertinent facts and circumstances.
5. Eligibility for financial assistance may be determined at any point in the revenue cycle and may include the use of presumptive scoring to determine eligibility notwithstanding an applicant's failure to complete a financial assistance application ("FAP Application").
 6. Eligibility for financial assistance must be determined for any balance for which the patient with financial need is responsible.
 7. The process for Patients and families to appeal an Organization's decisions regarding eligibility for financial assistance is as follows:
 - a. All appeals will need to be submitted in writing via mail to: St. Vincent Health, Vice President of Revenue Cycle, 10330 North Meridian Street, Suite 220, Indianapolis, IN 46290
 - b. All appeals will be considered by St. Vincent Health's 100% charity care and financial assistance appeals committee, and decisions of the committee will be sent in writing to the Patient or family that filed the appeal.

Other Assistance for Patients Not Eligible for Financial Assistance

Patients who are not eligible for financial assistance, as described above, still may qualify for other types of assistance offered by the Organization. In the interest of completeness, these other types of assistance are listed here, although they are not need-based and are not intended to be subject to 501(r) but are included here for the convenience of the community served by St. Vincent Health.

Uninsured Patients who are not eligible for financial assistance will be provided a discount based on the discount provided to the highest-paying payor for that Organization. The highest paying payor must account for at least 3% of the Organization's population as measured by volume or gross patient revenues. If a single payor does not account for this minimum level of volume, more than one payor contract should be averaged such that the payment terms that are used for averaging account for at least 3% of the volume of the Organization's business for that given year.

Limitations on Charges for Patients Eligible for Financial Assistance

Patients eligible for Financial Assistance will not be charged individually more than AGB for emergency and other medically necessary care and not more than gross charges for all other medical care. The Organization calculates one or more AGB percentages using the "look-back" method and including Medicare fee-for-service and all private health insurers that pay claims to the Organization, all in accordance with 501(r). A free copy of the AGB calculation description and percentage(s) may be obtained by visiting any Patient Registration department or via mail by calling our Customer Service Department.

Applying for Financial Assistance and Other Assistance

A Patient may qualify for financial assistance through presumptive scoring eligibility or by applying for financial assistance by submitting a completed FAP Application. A Patient may be denied financial assistance if the Patient provides false information on a FAP Application or in connection with the presumptive scoring eligibility process. The FAP Application and FAP Application Instructions are available online at www.stvincent.org, visiting any Patient Registration department or via mail by calling our Customer Service Department.

The following guidelines are utilized to determine presumptive eligibility:

- a. For the purpose of helping Patients that need financial assistance, Organization may utilize a third-party to review Patient's information to assess financial need. This review utilizes a healthcare industry recognized, predictive model that is based on public record databases. The model incorporates public record data to calculate a socio-economic and financial capacity score that includes estimates for income, assets and liquidity. The model's rule set is designed to assess each Patient to the same standards and is calibrated against historical financial assistance approvals for the Organization. The predictive model enables the Organization to assess whether a Patient is characteristic of other Patients who have historically qualified for financial assistance under the FAP Application.
- b. After efforts to confirm coverage availability, the predictive model provides a systematic method to grant presumptive financial assistance to Patients with appropriate financial needs. When predictive modeling is the basis for presumptive eligibility, an appropriate discount based upon the score will be granted for eligible services for retrospective dates of service only. For those Patients not awarded 100% charity care, a letter will be generated notifying the Patient of the level of financial assistance awarded and giving instructions on how to appeal the decision.
- c. In addition to the use of the predictive model outlined above, presumptive financial assistance will also be provided at the 100% charity care level in the following situations:
 - i. Deceased Patients where the Organization has verified there is no estate and no surviving spouse.
 - ii. Patients who are eligible for Medicaid from another state in which the Organization is not a participating provider and does not intend to become a participating provider.
 - iii. Patients who qualify for other government assistance programs, such as food stamps, subsidized housing, and Women's Infants and Children's Program (WIC).

Billing and Collections

The actions that the Organization may take in the event of nonpayment are described in a separate billing and collections policy. A free copy of the billing and collections policy may be obtained by visiting any Patient Registration department or via mail by calling our Customer Service Department.

Interpretation

This policy is intended to comply with 501(r), except where specifically indicated. This policy, together with all applicable procedures, shall be interpreted and applied in accordance with 501(r) except where specifically indicated.

Contact Information

St. Vincent Anderson Regional Hospital, Financial Counselor: 765-646-8240
Customer Service Toll Free Phone Number: 866-435-2078

Mailing Address:

St. Vincent Health, Customer Service Dept.
10330 North Meridian Street, Suite 200,
Indianapolis, IN 46290

Exhibit A

St. Vincent Anderson Regional Hospital

LIST OF PROVIDERS COVERED BY THE FINANCIAL ASSISTANCE POLICY

04/01/17

Per Reg. Sec. 1.504(r)-4(b)(1)(iii)(F) and Notice 2015-46, this list specifies which providers of emergency and medically necessary care delivered in the hospital facility are covered by the Financial Assistance Policy (FAP). Elective procedures and other care that is not emergency care or otherwise medically necessary are not covered by the FAP for any providers.

<u>Providers covered by FAP</u>	<u>Providers not covered by FAP</u>
All St. Vincent Medical Group Physicians	SADIA ABBASI MD
All St. Vincent Employed Physicians	KASHIF ABDUL-RAHMAN MD
CECILIA BEEHLER NP	MUHAMMAD AFZAL MD
MICHAEL MENG MD	BIANCA S AINHORN MD
Madison County Emergency Physicians	OYEKUNLE AKINOLA MD
	MICHAEL NORMAN ALLEN DO
	SUSAN M ANDERSON MD
	CARYN C ANDERSON MD
	PETER D ARFKEN MD
	ANWAR T ASHRAF MD
	JOSEPH C BAER MD
	GWENDOLYN BARR CRNA
	EDWARD R BARTLEY MD
	EMILY R BECKMAN CRNA
	HOMER F BELTZ MD
	ERIC E BELTZ MD
	PARIN M BHAYANI MD
	JEFFREY MORTON BLAKE MD
	LARRY L BLANKENSHIP MD
	AMANDA D BOYS CNM
	MARGARET A BRENGLE MD
	THOMAS P BRIGHT MD
	ALBERT N BRUNO MD
	JAMES DAVID CALLAHAN MD
	COLT A CANSLER PA
	MICHELLE LEE CARLOS NP
	LORI ANN CARR NP

	KILE CARTER MD
	STEPHEN H CASTLEMAN DO
	VIRGILIO N CHAN MD
	LI M CHEN MD
	YUMEI CHEN MD
	KATHY SANDS CLARK MD
	MARC L COHEN MD
	JULIA J COMPTON MD
	MICHAEL S CONLEY MD
	NICHOLAS J COOK MD
	RAN DAI MD
	MICHAEL C DALSING MD
	TIMOTHY LLOYD DAVIS MD PHD
	STEVEN J DELEE DO
	JOANN CHRISTINA DINGER NP
	JOSHUA D DOWELL MD
	THOMAS C DUGAN MD
	LAURA O DUGAN MD
	MARTHA J DWENGER MD
	MICHAEL S EATON MD
	ERIC D ELLIOTT MD
	SALAH A ELSAHARTY MD
	JANALYN P FERGUSON MD
	JOHN F FIEDERLEIN MD
	MARKUS FITZEK MD
	VINCENT J. L. FLANDERS MD
	TONY FLORES CRNA
	EDGARDO M FLORES ANTICONA MD
	STEVEN A FRITSCH MD
	DIANE E FUNK NP
	JOSEPH C GEORGE MD
	MOLLY C GERETY CRNA
	STANLEY SCOT GIVENS MD
	PHILLIP E GOSHERT MD
	VALERI N GOUTSOULIAK MD
	DAVID W GRAYBILL MD
	SCOTT A GREEN MD
	DAVID J GULLIVER MD
	THOMAS F HAGMAN MD

	FYEZA S HAIDER MD
	DAVID W HALL MD
	WILLIAM L HALL MD
	RICHARD L HALLETT MD
	KRISTIN M HAMWI CRNA
	WARREN KENT HANSEN MD
	ROBIN A HELMUTH MD
	TYLER SHEA HENSLEY CRNA
	STEVEN A HERBST MD
	STEVEN D. HILL MD
	CHRISTOPHER J HOLLON MD
	BRIAN D HORNBACK MD
	KELLY K HORST MD
	TODD R HOVERMALE DPM
	CHARLES HOWE MD
	JAIMIE M HOWELL MD
	VINCE S HUME DO
	NICHOLAS ROBERT JASPER MD
	JOSEPH G. JERMAN MD
	PREETHAM JETTY MD
	MATTHEW M JONES MD
	JARED W JONES MD
	REGI JOSEPH MD
	SUNIL JAYANT JUTHANI MD
	SWAPNA KATIPALLY MD
	PATRICK JAMIESON KAY MD
	MELISSA ELLEN KEY PA-C
	SALMAN KHAN MD
	SAMUEL C KIM MD
	DANIEL L KIM MD
	WILLIAM J KOPP MD
	DEEPTHI CHRISTINA KURAKULA MD
	BENJAMIN B KUZMA MD
	THEODORE P LABUS MD
	PATRICIA E LADD MD
	CHAD C LAMB MD
	KENT T LANCASTER MD
	STEVEN LANSING MD
	LOUIS DONALD LATORRE MD

	MARK EGAN LAWLOR MD
	CARLO R LAZZARO MD
	CHRISTOPHER A LEAGRE MD
	KATHERINE Y LEE MD
	CHARLES A LERNER MD
	CHING LI MD
	ROBERT H LIEBROSS MD
	LAWRENCE E LLOYD DPM
	MATTHEW J LOCKER MD
	ANN DRAYTON LOGAN MD
	VIRGINIA H. GIN MAHER CNM
	JON M MAIER MD
	VASILIS MAKRIS MD
	ERICA E MANDSAGER NP
	DAVID C MARES MD
	DAVID L MARTIN MD
	VERONICA J MARTIN MD
	ANITA R MARTIN MD
	DWIGHT B MCCURDY MD
	GORDON C MCLAUGHLIN MD
	JOHN R MCLIMORE MD
	CHARLOTTE JUNE MEEKER CNM
	ERIC H MESHULAM DPM
	RISHI S MHAPSEKAR MD
	JOHN MARK MICHAEL MD
	AMANDA C MILLER CRNA
	RONALD S MILLER MD
	JANE S MITCHELL MD
	PABLO E MOLINA MD
	JOHN A MORTON MD
	JACK J MOSS MD
	SHERRY E. MOTTO CRNA
	CHARLES C MULRY MD
	MARWAN A. MUSTAKLEM MD
	DUNG D NGUYEN MD
	ROD A NISI MD
	CRAIG M NOVY MD
	ONISURU T OKOTIE MD
	AIMEE D OLDHAM LNP

	MARK C OSBORNE MD
	TESSA CECILE PALMER NP
	SUSAN ANNE PATERSON CNM
	DONALD M PEREZ MD
	FRANK W PEYTON MD
	JAMES MICHAEL PHELPS MD
	UNNIKRISHNAN PONNAMMA KUNJAN PILLAI MD
	FRANK J PISTOIA MD
	STEPHANIE LYNN PRESTON CRNA
	NEWELL O PUGH MD
	CHARLES R PURDY MD
	JOANNE TRIXLER RAY MD
	KRISTINE M REA MD
	JOHN EARL REAVES MD
	TRENT ALLEN REES PA-C
	JEFFREY I REIDER MD
	GABRIEL E REISING MD
	KELLY M. RIGGS MD
	ANDREW J RITCHISON MD
	RACHEL ROBINSON MD
	CHRISTOPHER P ROCCO MD
	LARRY A ROSENBERG DPM
	THOMAS SALSBUURY MD
	AHMAD RAMI SALTAGI MD
	RAVI R SARIN MD
	RYAN NATHAN SAUER MD
	ALAN P SAWCHUK MD
	AGNES J SCHRADER MD
	ESTHER SCHUBERT MD
	SCOTT L SCHULMAN DPM
	TERI L SCHULZ MD
	GLENN R SCHWENK MD
	PARESH SHAH MD
	HEATHER P SHEETS LNP
	CHRISTINA N SHINAVER MD
	KEVIN K SIGUA MD
	PETER M SIMMONS MD
	BRIAN W SIPE MD
	ANDREW O SKINNER MD

	MICHAEL S SKULSKI MD
	KEVIN EUGENE SMITH MD
	THOMAS K SPINDLER PA-C
	DAVID I STEINBERG DO
	CAROLINE STEVENS DO
	SHERI E STOHLER NP
	LARRY L STOVER MD
	ANDREW J SUNDBLAD MD
	NIRMAL K SURTANI MD
	COURTNEY RENEE SWENK NP
	MINATI D SWOFFORD MD
	ANAND TANDRA MD
	FRANCESCA D TEKULA MD
	SHREY K THAWAIT MD
	SARAH M THOMPSON DPM
	MARSHALL L TRUSLER MD
	HALEY N UKIRI NP
	JEFFREY C ULRICH MD
	MARC P UNDERHILL MD
	JUAN C VARGAS MD
	NYRIA C VILLARREAL MD
	JOHN T VU MD
	KHALIL G WAKIM MD
	PAUL DAVID WARRICK MD
	SCOTT M WATERMAN MD
	MARINA WEINSTEIN DO
	LORI J WELLS MD
	BRIAN J WIEGEL MD
	ROBERT S WILLIAMS MD
	JOSEPH G WILLIAMSON PA
	STEVEN J WILLING MD
	EDWARD R WILLS MD
	JOHN W WOODALL MD
	STEWART S WORRELL MD
	THOMASINA M WRANGHAM NP
	GARY A WRIGHT MD
	STEPHEN J WRIGHT MD
	CAMEUAL N WRIGHT MD
	YI-SHUANG YANG MD

	ALEXANDER M YEH MD
	RAMARAO YELETI MD
	ANTHONY V ZANCANARO MD